

3632 West 10th Street The Dalles, Oregon 97058

Premises Use Agreement

Applicant _____

Billing Address _____

Premises Used _____

Please check the appropriate boxes

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Auditorium | <input type="checkbox"/> Classroom # _____ | <input type="checkbox"/> Cafeteria | <input type="checkbox"/> Video Equipment |
| <input type="checkbox"/> Gym | <input type="checkbox"/> Chairs # _____ | <input type="checkbox"/> Kitchen | <input type="checkbox"/> Audio Equipment |
| <input type="checkbox"/> Risers | <input type="checkbox"/> Tables # _____ | <input type="checkbox"/> Computer Equipment | <input type="checkbox"/> Bleachers # _____ |
| <input type="checkbox"/> Lighting Technician | <input type="checkbox"/> PA System | <input type="checkbox"/> Field | <input type="checkbox"/> Other _____ |

Describe the specifics on any equipment checked above _____

•••ATTACH PROOF OF LIABILITY INSURANCE•••

Date of Use _____ Specify Day(s) _____ Time of Use _____ Weekly

Begin _____ From _____ am/pm _____ Monthly

End _____ To _____ am/pm _____ One Time

Describe activity _____

Proceeds Yes No Non-profit organization Yes No

School sponsored Yes No No charge Yes

If not school sponsored and no charge explain _____ **Authorizing initials** _____

Estimate percentage of participants under age 19: _____ Estimate number of participants _____ Spectators _____

Name of group's supervisor to be present at activity _____

THE ABOVE REQUEST FOR DATES, TIMES, FACILITIES AND EQUIPMENT IS TO BE COMPLETE AND INCLUSIVE. THE DISTRICT IS NOT RESPONSIBLE FOR LATE CHANGES OR REQUESTS AND SUCH MODIFICATIONS MAY NOT BE ALLOWED.

NO SMOKING OR ALCOHOLIC BEVERAGES ON DISTRICT PROPERTY

THE APPLICANT AGREES TO BE RESPONSIBLE for safeguarding the facilities and equipment used for this activity and for payment of all charges. The Applicant further agrees that the school property will be used in accordance with the policies and regulations of the District. If the premises is to be used outside the District's regular custodial work hours, the Applicant agrees that a District employee, approved by the District, will be on duty for security and cleanup. If a kitchen is used, the head cook or designee will be hired to supervise and secure the equipment and facility. The Applicant also agrees that the expense of these District employees shall be included in the cost of leasing the premises.

THE APPLICANT UNDERSTANDS that (1) smoking and alcoholic beverages are prohibited on ALL District property; and (2) anyone participating in activities in a gymnasium must wear gym shoes with non-marking soles.

THE APPLICANT WILL BE RESPONSIBLE for the conduct of the individuals associated with their activity while using the school facilities. The Applicant will assume the cost of repairing any damage to District premises and repairing or replacing damaged equipment, at the District's election. The Applicant further agrees to deposit security with the District in an amount deemed appropriate by the District if so required by the District. The Applicant agrees to indemnify and save harmless the District from all liability, expense, cost or damage which may be claimed against or incurred or suffered by the District as a result of the Applicant, its members, officers, agents, employees or invitees, for whatever reason, including bodily injury to any person or persons or property damage to District property, and occurring in connection with the Applicant's use of District facilities or equipment. All users of District facilities shall comply with all federal, state and municipal equal opportunity laws and regulations prohibiting discrimination. Applicant will not enlarge the scope nor change the nature of its use of said premises and/or equipment without the prior written consent of North Wasco County School District #21.

THIS AGREEMENT IS TERMINABLE by North Wasco County School District #21 on two (2) days notice to Applicant, and by one (1) day notice to School District #21, unless special arrangements have been requested. In case of special arrangements this agreement may not be terminated by the Applicant with less than seven (7) days notice to North Wasco County School District #21. This agreement is governed by the laws of the State of Oregon and all disputes arising out of this agreement shall be resolved in said state. In the event of a material breach of this agreement or other dispute regarding the enforcement or the interpretation of this agreement, the losing party shall pay the attorney fees, costs, and expenses incurred by the prevailing party.

APPLICANT SIGNATURE _____ ADDRESS _____ PHONE # _____ DATE _____

BUILDING LEVEL APPROVAL _____ DATE _____ DISTRICT LEVEL APPROVAL _____ DATE _____

FACILITY USE FEES

CATEGORY I School Sponsored Activities - No Charge	ELEMENTARY SCHOOLS	HOURLY RATES	DAILY RATES	
CATEGORY II Commercial and private organizations and/or individuals existing for the benefit of its membership. The Facility Use Fees Daily Rate outlined at the right may be applied. (Note: Adult Volleyball, Men's Basketball, etc. will be included in this category.) CATEGORY III Commercial and private organizations and/or individuals benefiting youth shall be charged at rate per season to be negotiated with the District Office. (Examples include Hustler Baseball, Girls' Softball, youth programs, etc.) CATEGORY IV Community Clubs, ie., Cub Scouts, 4-H, etc will be at no charge unless custodial or food services are required.	Classroom Cafeteria Kitchen Gymnasium** Field/Lawns Parking Area Playground Area	\$12.00 \$12.00 \$20.00 \$12.00 \$10.00	\$60.00 \$60.00 \$100.00 \$60.00 \$50.00 \$50.00 \$50.00	
	MIDDLE SCHOOL Classroom Commons Kitchen Gymnasium** Field/Lawns Parking Areas	HOURLY RATES \$12.00 \$20.00 \$20.00 \$20.00 \$10.00	DAILY RATES \$60.00 \$100.00 \$100.00 \$100.00 \$50.00 \$50.00	
	HIGH SCHOOL Classroom Cafeteria Kitchen Gymnasium** Auditorium** Field Area	HOURLY RATES \$12.00 \$12.00 \$20.00 \$20.00 \$30.00 \$10.00	DAILY RATES \$60.00 \$60.00 \$100.00 \$100.00 \$150.00 \$50.00	
	OTHER DISTRICT FACILITIES **		DAILY RATES	
	Quinton Street Ballpark 16th Street Ball Park Wahtonka Ball Park Thompson Track ^a Wahtonka Track		\$250.00 \$200.00 \$200.00 \$100.00 \$200.00	
	** May negotiate a rate per season with the District Office			
	NOTATIONS Categories II and III must prepay a non refundable deposit before using a facility. The cost shall be the computation of the daily rate times the number of days required OR the seasonal rate. If for any reason, the use of facility is denied following the initial use, the deposit will not be refunded or prorated. If custodial or food service personnel are assigned due to the nature of the Use of Facility request, an assessment will be made for reimbursement of personnel wages and benefits for the time period. All requests in Category II and III will require a certificate of Insurance before approval will be given for the use.			